

Owner & Resident Information

The General Manager has implemented a new database for the owner and resident information to be kept. In addition the database will be used to track concerns, requests, etc. The Association is required to keep accurate records of all owners and residents. *All information will be kept confidential. No outside parties will have access to this information.*

We are asking all residents to include their e-mail addresses so that we may notify you of special events, package deliveries and general information regarding The Sierra HOA. Your e-mail address will not be forwarded or listed in mass e-mails at any time.

Please return to the lobby desk or to the General Manager, Erik Olson as soon as possible.

Unit # _____

Owner #1: _____	Owner #2: _____
Home Phone: _____	Home Phone: _____
Cell Phone: _____	Cell Phone: _____
Work Phone: _____	Work Phone: _____
E-mail Add: _____	E-mail Add: _____

Away Address (if any): _____

Resident #1: _____	Resident #2: _____
Home Phone: _____	Home Phone: _____
Cell Phone: _____	Cell Phone: _____
Work Phone: _____	Work Phone: _____
E-mail Add: _____	E-mail Add: _____

Resident #3: _____	Resident #4: _____
Home Phone: _____	Home Phone: _____
Cell Phone: _____	Cell Phone: _____
Work Phone: _____	Work Phone: _____
E-mail Add: _____	E-mail Add: _____

Please include any children in the resident section.

Please list any pets, their descriptions & sex (other than aquatic animals). In the event that they happen to get loose, we may be able to return him/her to you safely:

Pet #1: _____
Pet #2: _____
Pet #3: _____

(If you happen to have a picture, please e-mail it to erik@sierrajacklondon.org or drop one off at the lobby desk).

Please read and sign the below statement:

I understand that the information listed above is not to be used for any other purposes than described. The Association is authorized to e-mail me Association related information which may include official Association documents.

Name _____ Date _____

Name _____ Date _____